



BASIC AWARENESS PROTOCOL

ENVIRONMENTAL MANAGEMENT POLICY

We have reached the point now, where our objective is to unite all those procedures that each of the departments carries out in environmental matters, to be able to define our environmental management policy, based on the three Rs (3R), a rule to take care of the environment, specifically to reduce the volume of waste or garbage generated.

Best of all, it is very easy to follow!
It only has three steps:

REDUCE, REUSE AND RECYCLE.

LA ISLA Y EL MAR
HOTEL BOUTIQUE

ENVIRONMENTAL MANAGEMENT PROGRAM

1. STRUCTURE

From the origin of the waste, which can be generated by the internal or external client, until it is deposited at the waste facility or "clean point", there are a series of buckets or deposits in the hotel that allow each waste to reach the corresponding public container.

If the waste is generated in the room or in the common areas, the client must make use of the selective wastebaskets, located both internally and externally, and in turn each maid has the obligation to collect that waste and deposit it in its corresponding bag to follow its course and then be deposited in the corresponding bucket located in the area of the cargo yard.

At least twice a day, classified bins located in the internal waste zone must be removed by the SSTT staff and transferred to the clean point.

If the waste is generated by the worker, in each department or in the common outdoor areas are classified bins so that the waste is deposited in the corresponding hole and can then be transferred to the clean point with the same procedure explained above.

2. RESPONSIBILITY

Each department head is responsible for each of his team members complying with the environmental policy implemented by the company. If not, you must notify the administration and HR department, who will take considered measures.

3. RESOURCES PROVIDED BY THE COMPANY

We will provide each of our employees with a guide that helps identify each of the waste and most importantly, where to deposit it. If after the delivery of this guide there are still doubts about it, the company will be in charge of giving a talk to those workers considered by the managers/supervisors, in order to resolve all doubts that may exist.

4. TRAINING AND INFORMATION

Each worker must be provided with the information and given the appropriate training to comply with the environmental management policy. Not everyone knows how to distinguish recycling colours. Each manager/supervisor will be responsible for determining the doubts or inconveniences apparent in those workers who do not perform the processes correctly, in order to help and correct it.

5. TYPES OF WASTE

Waste is classified as hazardous and non-hazardous. Hazardous waste is treated differently from the rest, and must be removed by authorized companies, which collect their containers located in our recycling zone.

It is everyone's responsibility to deposit each container in its correct receptacle, for which we will detail each one below.

YELLOW CONTAINER

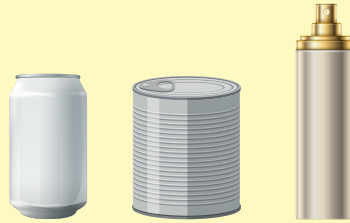
PLASTIC PACKAGING

Bottles of water, soda, milk etc.
Product packaging of
Cleaning supplies.
Gels, colognes, shampoos.
Tubs of butter, yogurt,
packing peanuts, trays.
Plastic wrap, snack bags, treats,
etc.



METAL PACKAGING

Tin cans, beverage cans,
aluminium trays.
Aerosols, metal bottle caps,
jars, etc.



BRIK PACKAGING

Tetra-pacs/briks of milk,
juices, wine ...



NOT IN YELLOW

Toys. Home appliances. Remains of electronic devices and devices.
Rubber utensils, such as gloves, pegs, bottle nipples,
pacifiers, tools, etc.

BLUE CONTAINER

CARTON AND PAPER CONTAINERS

Packaging and cardboard boxes (boxes of cookies, cereal, shoes ...)
Wastepaper, newspapers, books, magazines, paper bags ...



NOT IN THE BLUE

Aluminium foil, bricks, diapers, napkins and tissues, cardboard
and papers stained with grease or oils

GREEN CONTAINER

GLASS CONTAINERS

In the Hospitality sector, almost half of the glass
is consumed/used.

This container is for glass items, whether bottles,
flasks, or jars.



NOT IN THE GREEN

Light bulbs, fluorescent tubes, porcelain and ceramics, jugs,
window glass, mirrors, glasses, glass cups, plugs and corks, etc.

RED CONTAINER

TOXIC PRODUCTS

To determine if a container/item is toxic waste, it must display one of these symbols, so we must deposit these empty items in one of the red containers designated for them.

We must pay special attention to this type of waste as it may be a high pollutant, for a correct selection we have placed posters in the recycling area that will be a guide to depositing the waste in its corresponding container, which are classified into:

- PB batteries.
- Toners and inks.
- Remains of electrical and electronic equipment.
- Rest of paints and varnishes.
- Fluorescents.
- Empty containers, contaminated plastics (only for empty containers of 25l). These do not have a specific container, we must deposit them on top of the pallet authorised for it along with metallic paint buckets.
- Empty contaminated plastic containers (between 1L. and 5L.)
- Batteries.
- Broken crockery.



EXPLOSIVE



EASILY FLAMMABLE



COMBUSTIBLE



EXTREMELY FLAMMABLE



TOXIC



VERY TOXIC



OXIDIZING



DANGEROUS FOR THE ENVIRONMENT



HARMFUL



IRRITANT

GRAY CONTAINER

YES IN THE GRAY

Remains of food, pruning and domestic gardening: hard plastic caps and plugs, remains of broken glass, earthenware and ceramic objects, of wood, large-format non-recyclable plastic wrap and any type of material that does not have a specific container.

NOT IN THE GRAY

Those residues that have a specific container.



RECYCLING IS LIFE

CONCLUSION

With your collaboration we can get it,
it won't cost you anything!

Help us Respect the Environment.

I take the opportunity/We would also like to
hereby inform you that it is strictly forbidden
to smoke and / or drink coffee in the recycling
area, in case of breach of this rule, the
appropriate measures will be taken.

Sincerely

Department of Quality and Environment.

LA
ISLA
Y EL
MAR

HOTEL BOUTIQUE
